

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

April 18, 2022

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on April 18, 2022. President Jeremy Bloeser called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser attended. Mrs. Rebecca Kelley, Assistant to the Superintendent; and Attorney Christine McClure, Solicitor also attended. Mrs. Lea Hetherington was absent.

Roll Call

Motion by Dr. Pushchak, seconded by Mr. Morvay to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Pound, seconded by Mrs. Burlingham to approve the minutes from the March 21, 2022 Regular Board Meeting and the April 11, 2022 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

No citizens requested to address the Board.

Guest and Citizen Comments

There were no school reports this evening.

School Report

Mrs. Kelley gave a presentation on the ESSER Grants (Grants awarded by the Federal Government) due to the Pandemic. She gave an overview of the requirements on how the grants can be used. They are to supplement not supplant. Her presentation was followed by question and answers. The presentation will be posted to the website for [public view](#). Dr. Pushchak thanked the administration for their work on the grants to provide opportunities we give our students.

Superintendent's Report

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the following reports, payments, and invoices as presented:

Business Administrator's Report

- Revenue & Expenditure Reports for MONTH
 - [General Fund](#): \$9,766,243.75
 - [YTD Budget vs Actual Report](#)
 - [Capital Projects](#): \$1,346,317.63
 - [Cafeteria](#): \$370,075.27
 - [Cafeteria Profit/Loss](#): \$41,628.76 YTD \$158,276.12
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$52,827.56
 - [Exhibit A2](#) Checks Already Written: \$19,228.94

- [Exhibit A3](#) General Fund Bills: \$217,290.68
- [Exhibit B1](#) Cafeteria Checks Already Written: \$4.77
- [Exhibit B2](#) Cafeteria Checks Already Written: \$45,360.55
- [Exhibit B3](#) Cafeteria Bills: \$1,683.07
- [Exhibit D](#) SHS Activity Fund Report: \$78,718.92

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the following transfers:

- Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
- Transfers from the Committed Fund:
 - \$25,000 to Unassigned for Polar Watches
 - \$73,424.75 to Capital Projects for DW carpeting projects

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Pound to approve the renewal agreement with The Nutrition Group for food service management for the 2022-2023 school year with the option to renew for one additional year as outlined in [Exhibit F](#). Motion approved by a voice vote with no opposition. Motion carried.

Dr. Pushchak thanked the Nutrition Group for their efforts to provide healthy and a wide variety of nutritious food for our students.

Motion by Mr. Morvay, seconded by Dr. Pushchak to approve the Budgetary Amendment as outlined on [attachment 1](#). In a recorded roll call vote, Mr. Morvay, Mrs. Pound, Dr. Pushchak, Mrs. Burlingham, Mrs. Farrell, Mrs. Lee, Mr. Matson and Mr. Morvay voted to approve the Budgetary Amendment. Motion carried.

Motion by Mr. Matson, seconded by Dr. Pushchak to approve the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space during the 2022-2023 school year as outlined in [Exhibit G](#). Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mr. Morvay to approve the quotes for the baseball/softball scoreboards, electric and dugout signs as outlined in [Exhibit H](#). Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mrs. Lee to approve the following facility use requests:

- Track and football field by the Bobcat Running Club on Sunday, May 15, 2022 from 11:00 A.M. – 3:00 P.M. for a K-6 Track Meet at an estimated cost of \$143.12.
- Football/Softball fields by Cub Scout Pack 154 on May 21-22, 2022 from 3:00 P.M. – 10:00 A.M. for an overnight camp out at no cost to the requestor.

Motion approved by a voice vote with no opposition. Motion carried.

Transfers

Food Service Management Agreement

Budgetary Amendment

Northwest Tri-County Intermediate Unit Classroom Lease

Baseball/Softball Scoreboards & Dugout Signs

Facility Use Requests

Motion by Mrs. Lee, seconded by Mrs. Pound to approve the following:

- The addition of Aubrey Loranger to the Kelly Educational Staffing Substitute List.
 - Tuition reimbursements as outlined in [Exhibit I](#)
 - The resignation of Linda Johnson, WAEC secretary for the purpose of retirement effective June 31, 2022.
 - The following appointments:
 - Shanna Robinson as WAEC Secretary, Class A, 8 hours/day, 260 days/year effective TBD.
 - Chloe Hoehn as Long-Term substitute teacher Health & PE at the middle school anticipated April 7 through June 10, 2022 at Bachelors, Step 1¹.
 - William Chilcott as Custodian, Level II, 7 hours/day, 210 days/year retro to March 28, 2022¹.
 - Katy Beebe as Cook/Baker, 6.25 hours/day, 180 days/year retro to March 28, 2022¹.
- ¹pro-rated for the 2021-2022 school year
- Steve Carter to attend AWR167 Sport Event Risk Management on May 11-12, 2022 in Erie, PA at an estimated cost of \$20. Funds from Non-Inst Cert Staff Dev Travel.
 - The following leaves:
 - Leave of Absence for Christopher Paris utilizing paid time off and Intermittent Family Medical Leave anticipated March 30, 2022 through June 30, 2022.
 - Leave of Absence for Staci Wright utilizing paid time off and Intermittent Family Medical Leave beginning March 30, 2022.
 - Leave of Absence for Rebecca Heitzenrater utilizing paid time off and Intermittent Family Medical Leave beginning April 11, 2022.
 - Leave of Absence for Donna Banks utilizing paid time off and Intermittent Family Medical Leave beginning April 7, 2022.
 - The revised Accounting Clerk job description and title change as outlined and to approve the revised Act 93 Agreement as outlined in [Exhibit J](#).
 - Contracting of teacher substitutes through Educational Staffing Services (ESS) as outlined in [Exhibit K](#).
 - The following Summer Remediation Appointments:
 - SHS
 - Math 9-12 – Susan Nolan
 - Science 9-12 – Mike Grove
 - Special Education 9-12 – Angela Shaner, Jenna Wright
 - English Language Arts – Christopher Langer-Williamson
 - Social Studies – Megan Shindledecker
 - Alternates - Sarah McCall, Sean Sundry
 - WAMS
 - Grade 5 – Jennifer Turner
 - Grade 5 – Gretchen Ruprecht

Kelly Substitutes

Tuition Reimbursement Resignations

Appointments

Conference Request

Leave Requests

Job Description Act 93 Agreement Educational Staffing Services Summer Remediation Appointments

- Grade 6 – Pam Burdick
 - WAEC
 - Kindergarten – Michelle McAvoy
 - Nurse
 - Amanda Green
- The following Special Education Extended School Year Appointments:
 - Teachers
 - Victoria Pawlak
 - Pam Carson (in-home)
 - Elizabeth Garcia (in-home)
 - Amber Hill (in-home)
 - Angela Shaner (in-home)
 - Samantha Szoszorek (in-home)
 - Special Education Aides
 - Jerry Adamus
 - Dorene Johnston
 - Kayla Ballew
 - Jennifer Manno
 - Rebecca Heitzenrater
 - Mike Pettinato
 - Laura DeAngelo
 - Amanda Stalford
 - Cara Connolly
 - Alternate – Holly Fromknecht
 - Medical Assistant
 - Melissa Pence
 - Alternate – Holly Fromknecht
- The Wattsburg Area School District Organizational Chart as outlined in [Exhibit L](#).

**Special Education
ESY Positions**

**WASD Organization
Chart**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Lee, seconded by Mrs. Farrell to approve the Act 93 agreements for the AFJROTC instructors as outlined in [attachment 2](#). Motion approved by a voice vote with no opposition. Motion carried.

Act 93 AFJROTC

Motion by Dr. Pushchak, seconded by Mrs. Lee to approve the following:

- The Agreement for Alternative Education for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2022-2023 school year as outlined in [Exhibit M](#).
- The Senior Banquet for the Class of 2022 from 6:00 - 9:00 PM on May 5, 2022 at the Siebenbuerger Club, Erie, PA.
- The revised school calendar for 2022-2023 and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined in [Exhibit N](#).
- The contract for Language Instructional Education Program Services between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined in [Exhibit O](#).

**Bethesda
Agreement**

Senior Banquet

**Revised School
Calendar**

LIEP Services

- The Continuum of Placement Options Agreement between the Community Country Day School and Wattsburg Area School District.
- Homebound instruction for a SHS student anticipated April 4 – June 6, 2022.

**Continuum of
Placement Options
Homebound
Instruction**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Burlingham, seconded by Mrs. Farrell to approve the transportation requests and ratification of field trips since last meeting as outlined in [attachment 3](#). Motion approved by a voice vote with not opposition. Motion carried.

**Transportation
Requests**

Motion by Mrs. Pound, seconded by Dr. Pushchak to approve the following:

- Lauren Fye as Temporary SAP Case Manager effective March 28, 2022.
- Kimberly Myers as Track and Field 7th/8th Grade Sprints and Hurdles coach for the 2021-2022 school year at Step 1.
- The additions of Sara Eliason, Elisabeth Hess, Amanda Lewis, Crystal Newlin, Debra O'Connor, Kimberly Paris, and Kaitlyn Rodland to the WASD Volunteer List.

**Extra-Curricular
Appointment
Athletic
Appointment
Volunteer List**

Motion approved by a voice vote with no opposition. Motion carried.

Mr. Morvay shared that next week will be the April JOC meeting for the Erie County Technical School. He shared the highlights from the March meeting: the Board members were able to view a demo of an app that the students made. The app allows students to order snacks from the cafeteria for breaks. Parker Henderson, a Wattsburg student was student of the month in February. The budget for 2022-2023 was approved and construction renewal was also approved. Applications are now being taken for the new course to begin next school year.

**Erie County
Technical School**

Dr. Pushchak shared he will not be able to attend the April Northwest Tri-County IU 5 Board meeting but will update our board members on what was covered.

**Northwest Tri-
County
Intermediate Unit**

There being no further business before the Board, upon motion by Mrs. Farrell and seconded by Mrs. Lee, the meeting was adjourned at 7:41 p.m.

Adjournment

Signature on File
Vicki Bendig
School Board Secretary